



# The Portland Montessori School

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## 2025-2026 Tuition and Fees

### Admissions and Enrollment

New Student Application Fee \_\_\_\_\_ \$170  
New Primary and Elementary Student Registration Fee \_\_\_\_\_ \$405  
Re-Enrollment Fee \_\_\_\_\_ \$205 / \$155 for siblings \*  
*Admissions and Enrollment Fees are all non-refundable.*

### Annual Tuition

*These annual rates incorporate all associated operating fees.*

#### **Primary Program: 3 - 6 year-old**

Full Day Program (8:15 am - 3:15 pm) \_\_\_\_\_ \$15,611  
School Year

#### **Elementary Program: 1st grade - 6th grade**

Full Day Program (8:15 am - 3:15 pm) \_\_\_\_\_ \$16,733  
School Year

#### **Toddler Program: ages 15 months - 36 months**

Full Day Program (8:15 am - 3:15 pm) \_\_\_\_\_ \$2079 / month  
Year-round ~\$24,948 annually, from July 2025 - June 2026

### After Care

Aftercare (Monday - Friday) \_\_\_\_\_ \$452 / month  
*Care available until 5:00 pm*

### Discounts

Siblings \_\_\_\_\_ \$500  
*\* Pro-rated when enrollment occurs mid-year*

*Discounts are credited towards the total tuition after payment plan enrollment.*

## **Other Fees**

### *Late Payment/NSF/Charge Back Fee*

A ten-day grace period is granted for tuition installments. A late charge of \$25 will be assessed on the 11th day after the monthly due date for any unpaid balance. A \$25 fee will be charged for any payments returned from your bank due to any reason.

### *Annual Tuition Adjustments*

Families should plan for a tuition increase each school year ranging 3% - 8% depending on increases in costs of doing business.

## **Classroom or School-Wide Closures**

There will be no refunds for classroom or school-wide closures, cancellation due to emergencies, or inclement weather. In these circumstances, TPMS follows local, school district, and best practice closure policies and will make every effort to remain open with staff and student health and safety in mind. There will be no additional charge for any required make-up days in June due to extended school closures.

## **COVID-19 School Closure or Exclusion**

There will be no refunds, credits, proration, or any other form of reimbursement for absences, withdrawals or school closures due to COVID-19 symptoms, presumptive COVID-19 cases, positive COVID-19 test results, or any other reasons associated with COVID-19 or excludable disease/illnesses.

## **Non-COVID-19 Related Emergency School Closure or Inclement Weather**

There will be no refunds for school cancellation due to emergency school closures or inclement weather. In these circumstances, TPMS follows local, school district, and best practice closure policies and will make every effort to remain open with staff and student health and safety in mind. TPMS does not prorate or refund any tuition fees when there are mandated closures.

## **Summary of parent agreements regarding tuition - taken from the Enrollment Contract**

### **Primary and Elementary**

My tuition commitment is for the full annual tuition. Should it become necessary to withdraw my child from TPMS the following policies apply:

- Written notification must be delivered to the Head of School/Executive Director with the intent to withdraw a child from the program.
- If the child is withdrawn prior to June 1, there is no fee.
- Parents/Guardians withdrawing a student or whose student is dismissed from TPMS on or after June 1 are obligated to pay 100% of the annual tuition obligation.
  - Parents/Guardians withdrawing a student or whose student is dismissed from The Portland Montessori School on or after June 1 are required to pay 100% of the annual tuition obligation. This obligation can be removed if/when one of the following occurs:  
TPMS can fill the newly vacant spot with a child from the same age group using information from our current waitpool. Once that spot is filled, you are no longer obligated for any future payments after the date of enrollment.
  - You can refer a new child to the school. If they enroll then your tuition obligation is waived. If not, you will still be responsible for the year's tuition until the spot is filled.
  - Pay the remaining balance for this year's tuition in full at a discount of 30% to be released from the contract.

### **Toddler**

You must provide written notification to the Head of School and Director of Admissions of your intent to withdraw your child and the date of withdrawal.

Written notice of at least 60 days is required when withdrawing from the Toddler Community. No account adjustments will be made without the written notice. Families leaving without 60 days notice will be billed for the 60 days