

About the Board

The volunteer Board of Directors oversees The Portland Montessori School (TPMS), a 501c3 nonprofit organization, by serving as a fiduciary and strategic partner to the Head of School / Executive Director.

The Board is composed of a diverse circle of individuals who represent current and former TPMS families, alumni, community members, and business partners. Directors support the school's needs and opportunities by contributing their expertise, including:

- Finance
- Strategic Planning
- Real Estate
- Development / Fundraising
- Legal
- Governance
- Public Relations

Commitments

Directors are asked to serve three (3) years on the Board and actively participate in at least one committee. These committees include Executive, Finance, Development, and Board Affairs. *Ad hoc* committees may be formed to address additional needs of the school and Board.

The Board is a collaborative and nimble group that requires Directors to dedicate time and knowledge to support and pursue school needs and opportunities. Each Director typically provides 8-10 hours per month, which includes monthly Board meetings, committee meetings, communication between meetings, and attending school events.

Board members are also requested to participate in and support fundraising events like the annual Auction/Gala and other school activities throughout the year.

Meeting Schedule

Board meetings are conducted year-round and take place in the evening on the third Tuesday of the month. In addition to monthly meetings, the Board holds two (2) offsite meetings every year for strategic planning and Board development. Committees typically meet monthly. Special Board meetings may be scheduled if Board decision-making is required between regular meetings.

Learn more

Serving on the Board of The Portland Montessori School provides a unique opportunity to guide the Pacific Northwest's oldest Montessori school towards the future and serve the needs of the community at large. Prior experience working on the boards of non-profit organizations is helpful but not required. If you or someone you know are interested in learning more or applying, please contact the Board Chair at board.chair@portlandmontessori.org.